

Academic Role Profile

Job Title:	Lecturer (B) (Research and Teaching Track)
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Responsible to:	Head of Department or Faculty
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Responsible for:	Research staff employed on programmes and awards directed by the post holder. May have supervisory responsibility for other staff.
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Job Summary and Purpose
To develop a personal research portfolio in line with the Faculty's research strategy, to teach at undergraduate and postgraduate level, and to participate in Faculty administration.

Main Responsibilities/Activities
<p>To support the research activities of the Faculty by:</p> <p>Developing the research activities of the Faculty by sustaining a personal research plan independently and/or in collaboration with others as part of a larger research team.</p> <p>Managing and undertaking research activities in accordance with a specific project plan, and supervising and guiding the work of staff and research students on own specialist area.</p> <p>Developing innovative research proposals (as a self-contained item or as part of a broader programme), identifying sources of funding, submitting funding bids, and gaining positive reviews for these. Planning the research to be undertaken.</p> <p>Publishing original research in appropriate journals or other media, as appropriate.</p> <p>Attending appropriate conferences for the purpose of disseminating research results or for personal development.</p> <p>Sustaining and developing professional expertise and maintaining the requirements for registration with the appropriate body (<i>for academics with clinical links only</i>).</p> <p>To support the teaching objectives of the Faculty by:</p> <p>Developing new teaching methods and designing programme units, and taking responsibility for the quality of programme units.</p> <p>Planning, delivering and critically reviewing a range of teaching and assessment activities including lectures.</p> <p>Training and supervising of students (including research students) and acting as a tutor for industrial/professional training year students, according to own area of subject specialism.</p> <p>Setting/marking programme work, practical sessions, supervisions, fieldwork and examinations according to own area of subject specialism, and providing appropriate feedback to students.</p> <p>Taking part in activities such as validating and examining in relation to the University's associated institutions.</p>

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To undertake pastoral care of students

Using listening, interpersonal and pastoral care skills to deal with sensitive issues concerning students and provide support. Appreciating the needs of individual students and their circumstances. Acting as personal tutor and giving first line support. Referring students as appropriate to services providing further help.

To engage in scholarship by:

Continually updating knowledge and understanding in the field or specialism. Extending, transforming and applying knowledge acquired from scholarship to teaching, research and appropriate external activities.

To contribute to the efficient management and administration of the Faculty by:

Performing such personal administrative duties throughout the Faculty as are recognised by the University as properly within the remit of the work of academic staff, as allocated by the Head of Faculty. Such duties may include Faculty co-ordinating roles, for example, running the process of admissions, examinations or teaching quality assessment.

Advising, supervising and giving guidance to other staff

Person Specification

The post holder must have:

An honours degree or an appropriate and equivalent professional qualification in a relevant subject

Normally a doctoral degree

Normally former experience of working as a lecturer

Evidence of administrative and organisational skills

Evidence of current research/scholarship at post-doctoral level or equivalent

Relationships and Contacts

The post holder will be a member of such Faculty Committees as may be relevant to their administrative duties, for example Faculty Board of Studies and Examination Board. New appointees will be assigned a senior colleague to guide their development and aid their integration into the Faculty and university. Research priorities will be agreed within the strategic framework of the research theme of which they are a member. Teaching and administrative duties will be allocated by the Head of Faculty, within the context of the teaching programmes agreed by the Faculty Learning and Teaching Committee or similar body.

Special Requirements

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To be able to participate in residential field work, in the UK or overseas, according to own area of subject specialism.

The post holder is expected to work outside normal office hours as necessary.

All staff are expected to:

- Positively support equality of opportunity and equity of treatment to colleagues and students in accordance with the University of Surrey Equal Opportunities policy.
- Help maintain a safe working environment by:
 - Attending training in Health and Safety requirements as necessary, both on appointment and as changes in duties and techniques demand
 - Following local codes of safe working practices and the University of Surrey Health and Safety Policy
- Undertake such other duties within the scope of the post as may be requested by your Manager.

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Addendum

This document provides additional information relating to both specific aspects of the post/Faculty and any post specific person specification criteria. The information contained within this document should always be read in conjunction with the accompanying generic Job Purpose.

Job Title:

Lecturer in Veterinary Clinical Sciences (Production Animal)

Background Information/Relationships

We have a full time position for an experienced veterinary surgeon with an enthusiasm for sharing their knowledge and experience with Veterinary undergraduates. Applicants should demonstrate a strong clinical background in production animal species.

The successful candidate will bring a strong understanding of first opinion veterinary practice to complement existing staff in their ability to deliver high quality teaching and assessment across the veterinary programme. Their focus would be supporting theoretical and practical animal health and husbandry teaching across years one and two of the programme, and small group clinical skills teaching in years three and four. Support of practical assessment across all years of the programme, including delivery of OSCE assessments and final year oral assessments is expected.

Contribution to development of clinical skills, especially within the production animal species is required to expand our existing extensive range of simulation model. Educational based research within this area would be an expectation in collaboration with the existing team.

Discipline specific research would be an expectation of this role and contributes approximately 15% of the time allocation for the post. As such candidates will require a PHD and be expected to apply for and obtain appropriate grant funding for projects. Collaboration with our clinical researchers or partner network would be encouraged.

Enthusiasm and a willingness to work flexibly and to adapt to teaching creatively in a range of different contexts are essential, alongside excellent interpersonal and teamwork skills.

The University of Surrey, School of Veterinary Medicine follows a distributed model for final year teaching and we are actively partnered with leading veterinary practices and local research institutes whose clinicians and scientists participate in teaching throughout the undergraduate curriculum. Successful candidates will join the Department of Veterinary Clinical Sciences and our supportive, multidisciplinary teaching team, who are dedicated to inspiring and equipping the next generation of veterinarians to engage with the challenges of the 21st Century.

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Person Specification

This section describes the sum total of knowledge, experience & competence required by the post holder that is necessary for standard acceptable performance in carrying out this role. This is in addition to the criteria contained within the accompanying generic Job Purpose.

	Essential/ Desirable
Veterinary Degree	E
PhD	E
MRCVS	D
Relevant post-graduate Diploma and/or certificate	D
Experience of teaching veterinary sciences at the undergraduate level	D
Relevant teaching qualification (e.g GradCert HE/FHEA)	D
Significant clinical experience in a relevant area of veterinary practice	E
Clear evidence of practical competencies across production animal practice	E
Experience of teaching clinical subjects in veterinary medicine	D
Excellent communication, inter-personal and networking skills	E

Key Responsibilities

This document is not designed to be a list of all tasks undertaken but an outline record of any faculty/post specific responsibilities. This should be read in conjunction with those contained within the accompanying generic Job Purpose.

1. Contribute towards the development and quality improvement of the undergraduate curriculum for veterinary medicine.
2. Directly contribute to undergraduate teaching programmes (including lectures, tutorials, practical classes, project supervision etc.) across **all production animal species**
3. Contribute to the design, development and delivery of clinical skills teaching across the curriculum as required, collaborating with the Lecturer in Clinical Skills and others as appropriate.
4. Undertake clinical skills and discipline specific research, including applying for and obtaining appropriate grant funding.
5. Undertake administrative duties such as module co-ordination.
6. Act as a personal tutor.
7. Offer and supervise undergraduate research projects.
8. Be able to travel to partner sites to deliver teaching away from the vet school.

N.B. The above list is not exhaustive.